

**1.0 Job Title: PRODUCTION OPERATIVE – Moulding Preparation**

**2.0 Responsible To:** Team Leader

**3.0 Responsible For:** The manufacture, test and inspection of Jet Tenders in accordance with Williams quality standards, and such tasks as may be requested by management to meet the companies objectives.

**4.0 General Description:**  
The build, test and inspection of Jet Tender products.

**5.0 Main Duties:**

- 5.1 Assist in the manufacture of finished products as directed by the Team Leader. Adopting good workmanship standards and paying particular attention to quality.
- 5.2 Assist in the preparation of mouldings in support of the production schedule.
- 5.3 Assist in the preparation and bonding of boats.
- 5.4 Assist in the cutting, grinding and flow coating of bonded boats.
- 5.5 Assist in other areas of the manufacturing process as direct by your line supervisor.
- 5.6 Assist in the production of sub-assemblies as and when required.
- 5.7 Assist in the training of other personnel including new production operatives as required.
- 5.8 Maintain work station in a clean and tidy state.
- 5.9 Operates in accordance with the company's Health and Safety procedure, and other related company policies.

**6.0 Ancillary Duties:**  
To carry out such tasks and duties as may be required from time to time by senior management.

**8.0 Qualifications and Experience**

A good standard of general education.

General appreciation and understanding of conventional workshop power and hand tools.

**9.0 Other Comments:**

Organisationally your immediate superior is: The Line Supervisor.